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Date: November 10, 2010 10:40:50 AM EST
To: Nnac <nnac@yahoogleroups.com>
Cc: "John W. Coderre" <jcoderre@town.northborough.ma.us>, Fran Bakstran <fbakstran@town.northborough.ma.us>, Dawn Rand <drand@town.northborough.ma.us>
Subject: **Summary of 11/3/10 "cable" committee meeting**

1- Participants:

- Kathy Dalgliesh
- Bruce DeGraaf
- Jeff Junker
- Dick Swee

2- Charter and Verizon Payment Reconciliation - Proposed change to Charter contract reviewed and voted

A proposed change to the wording of the Charter contract was reviewed and recommended for approval by a majority of the committee.

The wording replaces a formula for calculating "PEG Access Support" to a straight 3%.

The next steps for finalizing the change are being initiated including public review.

3- Charter Contract Renewal Planning

At the next meeting, the committee will begin review of a plan of actions for renewing the Charter contract.

A draft plan, once reviewed by the committee will be reviewed with John Coderre and any other people he and Kathy recommend should be involved prior to taking any action.

4- Verizon install progress - from Jill Reddish (confidential and not for redistribution)

Aerial ONLY -	100% completed
Buried ONLY	12% completed
MDU ONLY	67% completed
Town Total	66% completed

Dick Swee
Chairman

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